Early On® Oakland
2111 Pontiac Lake Road
Waterford, MI 48328
248.209.2084
248.209.2522 Fax

Early On® Oakland Prior Written Notice

Name of Child _____ Date of Birth _____

Name of Parent/Guardian_____ Date of Notice _____

Early On® Michigan is required to provide you with written notice before any action regarding the identification, evaluation, placement, or provision of appropriate early intervention services with your child or family.

Action being proposed:

- ☐ Developmental evaluation(s) for eligibility
- ☐ Your child is eligible for Michigan Special Education **and** *Early On*®
- ☐ Your child is **not** eligible for Michigan Special Education or *Early On*®
- ☐ An Individualized Family Service Plan (IFSP) has been developed or updated
- ☐ Your child is eligible for *Early On*®
- ☐ Your child is **not** eligible for *Early On*®
- ☐ Your child is exiting *Early On*® **before** age 3

Reason(s) why the action(s) checked above is being proposed:

Action being proposed but not selected:

Reason(s) why the action identified above is being proposed and reason action(s) was not selected:

Family Rights/Procedural Safeguards:

You have the right to request mediation or an impartial due process hearing, or you may file a complaint should you disagree with any of the above action(s) proposed or considered but not selected. A copy of *Early On*® Family Rights brochure is available at https://www.michigan.gov/documents/mde/Early_On_Procedural_Safeguards_Protecting_Families_Rights_623570_7.pdf
You may request a copy of this document and/or ask for assistance in understanding your Family Rights by contacting your Service Coordinator and/or Dawn Koger, Early On® Coordinator, at 248.209.2266 or dawn.koger@oakland.k12.mi.us

This notice was provided ☐ in person ☐ by mail ☐ by email

By:_____ _____ _____
Name Title Phone

Documentation of Language/Mode of Communication:
This Written Prior Notice information has been translated orally or by other means to the parent in the parent's native language or other mode of communication and the parent has indicated understanding of this notice.
Method used to communicate this information: _____ Service Provider Initials: _____